



Valley Traffic Advisory Council

"Valley Traffic Advisory Council, a 501(c) (3) non-profit corporation, provides Valley Traffic Division LAPD officers with the needed resources, not paid for by the City of Los Angeles, enabling them to perform their duties more effectively and efficiently to help save lives through traffic safety education and law enforcement."

Federal Tax I.D. #95-4868672

ON-SITE VENDOR BOOTH Facilities Agreement

Thank you for your participation in VTAC's 14th Annual "Still Saving Lives Car Show" (hereafter "Event"). The following information is provided to assist you in your booth logistics for the event.

Booth Set-up, Teardown and Clean up provisions:

- Booth Operator shall not exceed their allocated 10 ft. x 10 ft. square assigned site; should you require additional space please contact VTAC prior to the Event. Larger booth size options are also available on the Booth Order & Invoice form.
- Booth Operator is responsible for their own signage, banners, tables, chairs and electricity.
- Booth set-up will start at 6:00 AM and end at 8:00 AM.
- Booth teardown and clean up will start at 3:00 PM and must finish by 4:00 PM on the day of Event.
- Booth Operator shall leave their site, surrounding grounds, and parking areas in a clean and neat condition, and shall be responsible for all damage to their allocated site, including but not limited to, the grass and sprinklers.

Booth Operator Merchandise Sales Required Approvals:

- Booth Operators offering merchandise for sale shall receive prior written approval from VTAC by sending photo(s) or description(s) of merchandise to be sold no later than 15 days prior to the Event to the address given below.
- Booth Operators who plan on selling any merchandise shall obtain, provide, and surrender copies of all required permits and licenses, from the City of Los Angeles or the State of California, to the VTAC Booth organizer prior to entering the Event site. All fees and donations are non-refundable.

On-Site Vendor Booth

- This facilities agreement may be revoked by VTAC at any time for violating any term(s) or provision(s) hereof, or for false or misleading material(s) or information supplied by the Booth Operator. Revocation of this Facilities Agreement shall be deemed cancelled and forfeiture of On-Site Booth fees.
- Booth Operator agrees to indemnify and not hold liable VTAC for any failure to provide the facility to Booth Operator for the Event if such failure is caused in whole or in part by reason beyond the reasonable control of VTAC.
- Booth Operator agrees to indemnify and hold harmless the Valley Traffic Advisory Council (VTAC) and the City of Los Angeles of any loss, liability, damage, injury or expense arising out of the Event or in relation to the Event or the use of the facility user, user's officers, directors, invitees, agents, servants, guests or employees. This indemnification and hold harmless shall include the defense of any claim made against the VTAC or the City of Los Angeles or naming the VTAC or the City of Los Angeles as a party thereto, including all legal expenses and costs incurred in connection therewith, including fifteen cents (0.15) per page duplication cost and an allowance of \$100 per hour for each hour reasonably spent by any director, officer, employee, or agent of VTAC, relating to matters indemnified against hereunder and up to \$500.00 per hour for reasonable Attorney fees/costs.

I have read and agree to the terms of this Facilities Agreement. X _____

Date: _____ Print Name: _____

Organization's Name: _____ Booth @ \$ ea. _____

Please mail payment to:

**VTAC
P.O. Box 7535
Van Nuys, CA 91409**

**Jeff Littman
818-974-4555**

P.O. Box 7535, Van Nuys, CA 91409, Phone (818) 994-4883

www.vtac-vtd.org